

2025 Payroll Calendar

January

Sun	Mon	Tue	Wed	Thu	Fri	Sat
29	30	31	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	1
2	3	4	5	6	7	8

1 Jan New Year's Day

1 Jan Medical aid increases

7 Jan EMP201 (PAYE, UIF, SDL & ETI) submission and payment deadline

UIF Declaration submission deadline

15 Jan Employment Equity (EEA2 & EEA4) online reporting deadline

20 Jan End of Filing Season 2024 for Provisional taxpayers & Trusts

24 Jan VAT201 manual submission and payment deadline

31 Jan VAT201 electronic submission and payment deadline

Helpful Links

[Completing and submitting the EMP201 declaration](#)

[Submitting the VAT201 return and payment](#)

[Employment Equity online reporting](#)

February

Sun	Mon	Tue	Wed	Thu	Fri	Sat
26	27	28	29	30	31	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	1
2	3	4	5	6	7	8

7 Feb EMP201 (PAYE, UIF, SDL & ETI) submission and payment deadline

UIF Declaration submission deadline

18 Feb Prepare for 2024/2025 tax year end

25 Feb VAT201 manual submission and payment deadline

28 Feb VAT201 electronic submission and payment deadline

Helpful Links

[Completing and submitting the EMP201 declaration](#)

[Submitting the VAT201 return and payment](#)

March

Sun	Mon	Tue	Wed	Thu	Fri	Sat
23	24	25	26	27	28	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31	1	2	3	4	5

1 Mar	Start of new tax year 2025/2026
7 Mar	EMP201 (PAYE, UIF, SDL & ETI) submission and payment deadline UIF Declaration submission deadline
21 Mar	Human Rights Day
25 Mar	VAT201 manual submission and payment deadline
31 Mar	VAT201 electronic submission and payment deadline COIDA Return of Earnings (ROE) 2024/2025 submission deadline

Helpful Links
[Completing and submitting the EMP201 declaration](#)
[Submitting the VAT201 return and payment](#)
[COIDA ROE online submission](#)

April

Sun	Mon	Tue	Wed	Thu	Fri	Sat
30	31	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	1	2	3
4	5	6	7	8	9	10

1 Apr	Employer Annual Reconciliation Declaration submission 2024/2025 expected start date
7 Apr	EMP201 (PAYE, UIF, SDL & ETI) submission and payment deadline UIF Declaration submission deadline
18 Apr	Good Friday
21 Apr	Family Day
25 Apr	VAT201 manual submission and payment deadline
27 Apr	Freedom Day
28 Apr	Freedom Day Observed
30 Apr	VAT201 electronic submission and payment deadline Skills WSP, ATR, PTP & PTR reports submission to SETA deadline

Helpful Links
[Completing and submitting the EMP201 declaration](#)
[Submitting the VAT201 return and payment](#)
[SETAs and Skills Development](#)
[Employer Reconciliation Declaration](#)

May

Sun	Mon	Tue	Wed	Thu	Fri	Sat
27	28	29	30	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
1	2	3	4	5	6	7

1 May	Worker's day
7 May	EMP201 (PAYE, UIF, SDL & ETI) submission and payment deadline UIF Declaration submission deadline
23 May	VAT201 manual submission and payment deadline
31 May	VAT201 electronic submission and payment deadline Employer Annual Reconciliation Declaration submission 2024/2025 deadline

Helpful Links
[Completing and submitting the EMP201 declaration](#)
[Submitting the VAT201 return and payment](#)
[Employer Reconciliation Declaration](#)

June

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	1	2	3	4	5
6	7	8	9	10	11	12

6 Jun	EMP201 (PAYE, UIF, SDL & ETI) submission and payment deadline UIF Declaration submission deadline
16 Jun	Youth Day
25 Jun	VAT201 manual submission and payment deadline
30 Jun	VAT201 electronic submission and payment deadline

Helpful Links
[Completing and submitting the EMP201 declaration](#)
[Submitting the VAT201 return and payment](#)

July

Sun	Mon	Tue	Wed	Thu	Fri	Sat
29	30	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31	1	2
3	4	5	6	7	8	9

1 Jul	Personal Income Tax filing season 2024/2025 expected start date
7 Jul	EMP201 (PAYE, UIF, SDL & ETI) submission and payment deadline UIF Declaration submission deadline
25 Jul	VAT201 manual submission and payment deadline
31 Jul	VAT201 electronic submission and payment deadline

Helpful Links
[Completing and submitting the EMP201 declaration](#)
[Submitting the VAT201 return and payment](#)
[Personal Income Tax Assessment](#)

August

Sun	Mon	Tue	Wed	Thu	Fri	Sat
27	28	29	30	31	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31	1	2	3	4	5	6

7 Aug	EMP201 (PAYE, UIF, SDL & ETI) submission and payment deadline UIF Declaration submission deadline
9 Aug	National Women's Day
25 Aug	VAT201 manual submission and payment deadline
29 Aug	VAT201 electronic submission and payment deadline

Helpful Links
[Completing and submitting the EMP201 declaration](#)
[Submitting the VAT201 return and payment](#)

September

Sun	Mon	Tue	Wed	Thu	Fri	Sat
31	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	1	2	3	4
5	6	7	8	9	10	11

1 Sep	Employer Interim Reconciliation Declaration submission 2025/2026 expected start date
5 Sep	EMP201 (PAYE, UIF, SDL & ETI) submission and payment deadline UIF Declaration submission deadline
24 Sep	Heritage Day
25 Sep	VAT201 manual submission and payment deadline
30 Sep	VAT201 electronic submission and payment deadline

Helpful Links
[Completing and submitting the EMP201 declaration](#)
[Submitting the VAT201 return and payment](#)
[Employer Reconciliation Declaration](#)

October

Sun	Mon	Tue	Wed	Thu	Fri	Sat
28	29	30	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	1
2	3	4	5	6	7	8

1 Oct	Employment Equity (EEA2 & EEA4) manual reporting deadline
7 Oct	EMP201 (PAYE, UIF, SDL & ETI) submission and payment deadline UIF Declaration submission deadline
24 Oct	VAT201 manual submission and payment deadline
31 Oct	VAT201 electronic submission and payment deadline Employer Interim Reconciliation Declaration submission 2025/2026 deadline

Helpful Links
[Completing and submitting the EMP201 declaration](#)
[Submitting the VAT201 return and payment](#)
[Employer Reconciliation Declaration](#)

November

Sun	Mon	Tue	Wed	Thu	Fri	Sat
26	27	28	29	30	31	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	1	2	3	4	5	6

7 Nov	EMP201 (PAYE, UIF, SDL & ETI) submission and payment deadline UIF Declaration submission deadline
25 Nov	VAT201 manual submission and payment deadline
28 Nov	VAT201 electronic submission and payment deadline

Helpful Links
[Completing and submitting the EMP201 declaration](#)
[Submitting the VAT201 return and payment](#)

December

Sun	Mon	Tue	Wed	Thu	Fri	Sat
30	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31	1	2	3
4	5	6	7	8	9	10

1 Dec	Bonuses and annual shutdown
5 Dec	EMP201 (PAYE, UIF, SDL & ETI) submission and payment deadline UIF Declaration submission deadline
16 Dec	Day of Reconciliation
24 Dec	VAT201 manual submission and payment deadline
25 Dec	Christmas Day
26 Dec	Day of Goodwill
31 Dec	VAT201 electronic submission and payment deadline

Helpful Links
[Completing and submitting the EMP201 declaration](#)
[Submitting the VAT201 return and payment](#)

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2025
Payroll
Calendar